

# Frequently Asked Questions

## Knowledge Mobilization (KM) Fund 2026-27

Q: What should I know about the KM Fund application process and its deadline?

- a1. Applications are due 5 October 2025 at 11:59PM ET. You can submit your proposal [here](#).
- a2. The primary applicant (or Principal Investigator) must be eligible to hold a grant in their name at their organization.
- a3. Please visit MEOPAR [KM Fund Call for Proposals](#) for further information.

Q: Where can I find guidance on how to use the online application portal for the KM Fund 2025-26?

- a1. A detailed user guide for the SurveyMonkey Apply portal is available on the landing page of MEOPAR's online application portal: <https://meopar.smapply.io>. This guide is available in both [English](#) and [French](#). To access it from the portal, look for the words "SurveyMonkey Apply (SMA) User Guide" and follow the links for the English or French version.
- a2. The guide provides step-by-step instructions and visual cues on how to navigate the portal, complete your submission, add a collaborator (to complete some or all your application), and submit a request to a 'Recommender' for a letter of support.

Q: Who may serve as the Primary Applicant (or Principal Investigator) for the proposal?

- a. For the KM Fund, the Primary Applicant (or Principal Investigator) is the individual responsible for leading the project and receiving the disbursed funds. This person must be eligible to hold a grant in their name at their organization. If your institution is a university, please note that Postdoctoral fellows, PhD, or Master's students are typically ineligible; check your university's policies to confirm eligibility.

Q: What types of organizations are eligible to receive MEOPAR funding?

- a. Eligible recipients of MEOPAR funds include post-secondary institutions, not-for-profit organizations, Indigenous organizations and governments, municipalities, research networks, public engagement networks, companies that deliver public engagement activities, or start-up companies (including those housed in Canadian post-secondary-linked incubators). Eligible recipients do not include federal departments, agencies, or Crown Corporations of the Government of Canada.

Q: If I'm successful with my application, what are the requirements to receive the funding from MEOPAR?

- a. Each Primary Applicant (or Principal Investigator) receiving MEOPAR funding will enter into an agreement with MEOPAR (called an Ultimate Recipient Agreement [URA], in which the Primary Applicant is the Ultimate Recipient). The URA identifies the funding

schedule, reporting timeline, project milestones and key performance indicators (KPIs).

Q: If I ask a 'recommender' to submit a letter directly to the online portal, do I need to wait for it to arrive before submitting my application?

- a. You may submit your application prior to the receipt of all letters of support from recommenders. Upon submission of each letter of support, you will receive an email notification and if you wish, you can log into the portal to review the letter. Please note that recommenders are unable to provide letters of support after the application deadline has passed.

Q: In the past, MEOPAR's KM Fund call for proposals was limited to already funded MEOPAR projects and their Principal Investigators. Is this the case for the 2026-27 KM Fund call?

- a. No, the 2026-27 KM Fund call is not restricted to currently MEOPAR-funded projects, and we welcome proposals from individuals and organizations beyond those previously funded by MEOPAR.

Q: Can you submit multiple proposals?

- a. Yes. However, the reviewers may decide to fund only one proposal or possibly none at all.

Q: What is the timeframe for funded projects?

- a. Projects will begin on 1 April 2026 (with flexibility to begin as early as February 2026) and must conclude by 31 March 2027.

Q: What should include to demonstrate their relevance and impact for MEOPAR?

- a. Project proposals must align with [MEOPAR's 2025-2030 Science Strategy](#) to ensure alignment with MEOPAR's long-term vision and core priorities.

Q: Is the KM Fund limited to supporting KM activities that take place within Canada or are intended for Canadian audiences?

- a. The KM Fund is designed to support knowledge mobilization activities that benefit Canadian society and economy. Proposals should demonstrate relevance to Canadian contexts and communities.

Q: What types of expenses are eligible for the KM Fund?

- a. Eligible expenses include personnel costs (e.g., (e.g., a portion of a technician's or administrator's salary who works in your organization and will be contributing to the KM project), direct costs (e.g., contracted services, website development and/or maintenance, costs for dissemination activities, development of knowledge mobilization products) and indirect costs (i.e., administrative overhead). Please note, indirect (or overhead) costs are eligible, up to a maximum of 15%, at a rate

appropriate for the context of the project. The rate must be established considering the scale of the project (i.e., not simply using a general flat-rate percentage charge [such as 15%] that does not consider project context). Justification is required for use of this category in the form of a narrative description that explains how the funds will be used under this category, how each expense is calculated, and why it is required.

Q: Does the grant support travel expenses? For example, can we fund travel for a filmmaker to visit an Inuit community, build relationships, and co-create a film guided by Inuit Qaujimajatuqangit (IQ) principles and community priorities on Climate Change?

a: Yes, the grant does allow for travel-related expenses for such projects.

Q: What's the difference between matched and leveraged funding?

- a1. Matched funds are new, incremental contributions (cash or in-kind) that are secured from non-federal sources, and are essential to meeting the 1:1 matching requirement for the KM Fund Call for Proposals. These funds must be directly tied to the KM project's activities and should represent new contributions that would not be available without MEOPAR's funding support. Examples might include staff time from a provincial partner, venue space donated by a university, or cash from a private foundation.
- a2. Leveraged funds are existing investments or additional contributions that support the KM project but do not count toward the required match. These may come from federal sources (e.g., NSERC, SSHRC, CIHR, CFI-funded equipment) or other pre-existing initiatives that align with the KM project's goals. While not eligible for matching, leveraged funds demonstrate broader support and can strengthen your application.
- a3. For additional guidance about this, click [here](#).

Q: Can funding from international sources be used towards the matched funding requirement?

- a. Yes, international funding is eligible if it is directly related to your KM project. Verification of matched funding may be included with your application through a letter of support or another relevant funding verification document.

Q: What is the timeline for securing matching funds?

- a1. Ideally, matching funds will be secured prior to submitting your application but we recognize that isn't always possible.
- a2. For all matched funding, please ensure you identify the contributing partner, the value, and whether the contribution is expected or secured in your budget submission (via Appendix C and the accompanying narrative section in the application form).
- a3. You have the option to invite expected contributors to submit a Letter of Support that outlines the anticipated value and form of their contribution (e.g., cash or in-kind). If obtaining a letter is not feasible, you may choose to instead upload a written

statement describing the expected support and briefly explaining why obtaining a formal letter wasn't feasible.

Q: Is leveraged funding required?

- a. No, unlike matched funding, there is no requirement associated with leveraged funding.

Q: I see that MEOPAR is asking applicants to provide details about how they will integrate Equity, Diversity, Inclusion and Accessibility (EDIA) and Truth and Reconciliation principles into their projects. What should we do if we don't know enough about EDIA and/or the Truth and Reconciliation Commission's Calls to Action?

- a1. MEOPAR is seeking details about how diverse individuals, inclusive of Indigenous peoples and members of equity-deserving groups (e.g., members of the 2SLGBTQIA+ communities, persons with a disability, racialized individuals, and women), will be involved in the KM project.
- a2. To ensure your project meaningfully incorporates EDIA principles, it may be helpful to build a foundational understanding of inclusive approaches that foster equity, diversity, accessibility, and the active participation of people from all backgrounds. This includes intentionally creating space for leadership, decision-making, communication, and engagement that is representative of, and responsive to, a wide range of voices and experiences. If you require further information or resources about EDIA, you can consult [this website](#).
- a3. Understanding the Truth and Reconciliation process and its calls to action can effectively demonstrate your KM project's dedication to these initiatives. Information about the Truth and Reconciliation Commission is available [here](#).

Q: Is there an information session for applicants?

- a. Yes, MEOPAR hosted an online info session on 11 September 2025. You can view the recording [here](#).

Q: Who can I contact with other questions?

- a. For inquiries, contact Kristi Carter at [kristi.carter@meopar.ca](mailto:kristi.carter@meopar.ca)